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LYCOMING COUNTY PRISON BOARD
MEETING MINUTES | PUBLIC MEETING
Friday, November 8, 2024

Voting Members Present:

Commissioner Scott Metzger
Commissioner Marc Sortman
Commissioner Mark Mussina
District Attorney Thomas Marino
Sheriff Mark Lusk

Others Present:

Matt McDermott Director of Administration; Warden Brad Shoemaker; Deputy Security Ryan Barnes; Inmate Services Chris Ebner; PRC Manager Robert Thompson; Reentry Coordinator Tyler Flood; Chief Deputy Eric Spiegel; Brian Bluth, Solicitor via telephone; Pat Crossley; Tony Cooper and Lynelle Cromley.

1.0 Regularly Scheduled Prison Board Meeting Called to Order by Sheriff Mark Lusk.

Meeting conducted from the Lycoming County Prison, with optional teleconference.

1.1 Meeting convened at 8:33 A.M.

1.2 Approval of Minutes: Commissioner Mark Mussina motioned for approval of October 2024 meeting Minutes. DA Thomas Marino seconded the motion; the motion carried.

1.3 Public Comment (Agenda Items Only) – None

2.0 Approval of Bills: DA Marino motioned for approval of the October 2024 bills from the Prison for the amount \$176,971.43 and from the Pre-Release Center for the amount \$36893.17.

2.1 Commissioner Mark Mussina seconded the motion; the motion carried.

3.0 Approval of Personnel Actions: Commissioner Mark Mussina motioned for the approval of personnel actions as follows.

- 3.1 DA Marino seconded the motion; the motion carried
- Rion Wither, Full-Time Correctional Officer-Relief
 - Mercedes Beck, Part-Time Licensed Practical Nurse
 - April Marshall, Full-Time Work Crew Foreman
 - Michael Fitzwater, Full-Time Resident Supervisor

4.0 **Informational Reports/Highlights:** Warden Shoemaker reviewed the October 2024 Prison Reports as follows:

4.1 Population:

- Males in blocks averaged 178.81; males in PRC averaged 33.35; the total average daily population of males equaled 212.16, with a peak of 220.00.
- Females in blocks averaged 28.77; females in PRC averaged 4.81; the total average daily population of females equaled 33.58, with a peak of 37.00.
- The combined average daily population of male/female population equaled 245.74, with a peak of 254.00.
- In-Home detention averaged 1.81 males and 0.00 females.
- With no overcrowding transfer population, the total average daily population was equal to the monthly average daily population of 245.74, which is higher than September.

4.2 Prison Disciplinary Hearings conducted and chaired by Deputy Security Barnes:

- Of 106 hearings conducted for 58 inmates, 18 inmates had more than one incident. 39 hearings resulted in guilty lock-ups; 9 hearings resulted in guilty lock-up with time suspended; 4 inmates were found not guilty; and, staff generated 20 informational reports.

4.3 Pre-Release Reports:

- Work Release males equaled 14 and females equaled 1.
- Work crew males equaled 20 and work crew females equaled 4,
- The monthly average for males at the Pre-Release Center equaled 34 and females equaled 5. The year-to-date average equaled 38 males and 7 females.
- Program Highlights: On October 8, 2024, PRC staff attended Critical Incident Stress Management (CISM) Training conducted by the PA Dept. of Corrections.

4.4 Bail Release Program Population Averages for October 2024:

- Of the average 124.81 clientele, Supervised Bail averaged 38.74 clients; Intensive Supervised Bail averaged 38.74 clients; Intensive Supervised Bail averaged 83.81 clients; Supervised Release-DUS averaged 2.26 clients; and Supervised Release – Domestics averaged 0. Overall, the Bail/Release Program clients saved the prison 3,869 bed days.

4.5 Mental Health Snapshot taken on October taken on November 5, 2024:

- Of 256 total inmates in the prison system, 219 males and 7 females were categorized as follows.
- 94 males and 4 females made up Roster A, those who had no mental health history, which equated to 38.28% of the population.
- 39 males and 7 females made up Roster B, those who had past mental health history but no active symptoms in the last year, which equated to 17.97% of the population.
- 78 males and 22 females made up Roster C, those who had current mental health issues, which equated to 39.06% of the population.
- 8 males and 4 females made up Roster D, those who were determined to have serious mental illness, which equated to 4.69% of the population.
- Psychotropic Medication at PRC: Of 24 male Work Crew inmates, 8 were on psychotropic medications. Of 11 male Work Release inmates, 2 were on psychotropic medications. Total medicated males at PRC equaled 18.18%.
- Of 6 female Work Crew inmates, 3 were on psychotropic medications. Of 1 female Work Release, 1 was on psychotropic medications. Total medicated females at PRC equaled 100.0%.
- Psychotropic Medication at LCP: Of 163 males overall, 72 (44.17%) were on psychotropic medications. Of 28 females overall, 16 (57.14%) were on psychotropic medications.

- Total Medicated Inmates within the Prison System: Overall, PRC averaged 34.15% medicated inmates. LCP averaged 46.07% medicated inmates. The total average percentage equaled 43.97% medicated inmates in the prison system.

4.6 Tyler Flood, the Re-Entry Coordinator, discussed the APO Reentry Program report prepared by Chief Deputy Stahl. The total program population of 121 participants, as of November 8, 2024 are categorized as follows.

- Male clients equaled 91 and female clients equaled 30.
- Zero clients were referred from sentencing, 121 were referred by APO, and zero clients were from pre-trial status.
- Phase two clients equaled 63, phase three clients equaled 30.
- Total processed intakes, including those who returned to the program, equaled 2,077 participants.
- GPS/Alcohol monitoring serviced a total population of 20 clients categorized as follows: 10 clients with Alcohol Monitoring (TAD); 5 clients with GPS monitoring; 5 clients with Home Guard, and 0 clients with SL3 Breathalyzers.
- Total clients electronically serviced to date equaled 2,130.
- 124,466 total days have been served on electronic monitoring services.
- Monthly total intake breakdown reports 19 clients for the month of October.

4.7 Tyler Flood discussed the In-Prison Reentry Program, which had 38 current active participants and 1 pending intake as of November 8, 2024. Since January 2024, the following statistics are recorded as follows:

- 106 intakes have been completed, 10 ORAS Assessment has been completed, 101 Transitional Action Plans (TAP) for participants were created for participants, and 254 sessions were completed.
- 98 total participants were released from incarceration and programming. Of those participants, 17 referrals/appointments were made and 187 other resources were given. Other resources comprise educational pamphlets or similar developmental information.
- 125 total referrals were made to the program, of which 122 were referred by LCP and 3 were from PRC. Of all referrals, 18 refused to participate, 6 were released

from incarceration before being seen by the coordinator, and 0 did not meet criteria.

- 10 total referrals were made to the program in October.
- Total referrals categorized by the type of sentence are as follows: 7 from probation violations; 12 from max out cases; 65 from new cases; 23 from domestic matters; 18 from a contempt matters; and 0 from treatment court and pretrial matters.
- Statistics for Re-Entry Services reported 118 average participants per day; 19 total intakes; 18 total discharges; 5 successful completions; and Electronic Monitoring averaged 43 total participants as follows: 20 adult and 23 juvenile participants.

Warden Shoemaker stated included in the packet for the board to review are the Prison and PRC program reports, as well as, the Mental Health Forensic Contact Reports.

4.8 Warden Shoemaker ended with the following Additional Informational Highlights:

- On October 4, 2024 I participated in a Quarterly Prison Inmate Medical Cause Containment Board Meeting via video conferencing.
- On October 8, 2024 Prison and PRC Administration met with Cost Management Plus Representation Julia Alday. The Prison Inmate Medical Cost Containment Program or PIMC report indicated that our health care savings from the period of April 2024 to September 2024 totaled \$317,462.54 for outpatient services and 107,980.84 for inpatient services.
- On October 10, 2024 prison staff did attend Critical Stress Management or CISM training conducted by the Pennsylvania Department of Corrections. This training was for staff. It entailed how to take care of yourself with the stress you are under. Most trainings are on how staff can do their job but this training was about how to handle the stress of doing this job and how to take care of yourself mentally and physically outside of work.
- On October 21, 2024 Deputy Warden Ebner co-chaired the Lycoming County CJAB Mental Health Subcommittee meeting.

5.0 Old Business:

- Discussion regarding the utilization of the PRC Building. Looking for ideas on how to utilize 100% of the building instead of 40% to 50%. We want to make it more efficient for the taxpayers.
- Discussion regarding some of the needs of our County such as Mental Health, Juveniles and the Central Processing Unit.
- Discussion about federal funds increasing over the next four years.
- Discussion regarding ankle monitors verse PRC.
- Discussion regarding Lycoming County being a Sanctuary County. Lycoming County is working with ICE on those who are arrested and they are turned over to ICE. Lycoming County is not a Sanctuary County.

6.0 New Business: None

7.0 Public Comment:

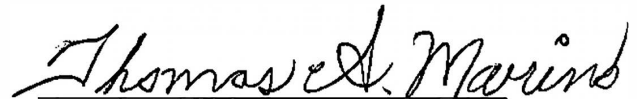
Tony Cooper:

Discussion regarding how increased federal funding might affect PRC. Discussion regarding incarceration verses ankle monitors and cost of someone ripping off ankle monitor. Discussion regarding PRC population that are on psychotropic medications.

9.0 Upcoming Prison Board Meeting Time/Locations:

12/13/24 8:30 a.m. @ Prison

10.0 Adjournment of Prison Board Meeting: With agenda items completed, the meeting closed at 9:24 a.m. by Sheriff Mark Lusk.



District Attorney, Thomas A. Marino

Prison Board Secretary